



ALTITUDE

— MINISTRY TEAM —

Oxygen Life 
CHURCH

APPLICATION
FORM

IF THEN YOU HAVE BEEN
RAISED WITH CHRIST, SEEK
THE THINGS THAT ARE ABOVE,
WHERE CHRIST IS, SEATED AT
THE RIGHT HAND OF GOD.

COLOSSIANS 3:1





^

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APPLICATION PROCESS

This Application Form is for prospective students who wish to apply for admission to Altitude that provides ministry training to registered students.

The following steps are required to apply to Altitude and for us to process your application:

- STEP 1:** Applicants must complete and sign this Application Form and submit it (via fax, post or e-mail) with payment of the non-refundable Admin Fee of R150.00 on submission of their Application Form.
- STEP 2:** Once we have received and considered the Application Forms, Altitude will finalise which Applicants will be accepted into their selected program.
- STEP 3:** Altitude will send successful candidate's a Letter of Acceptance detailing further steps to be taken by those Students and confirmation of fees and deposits required by Altitude. Unsuccessful candidates will be notified.
- STEP 4:** Your deposit¹ will ensure your place in the program. Students are to make payment of the fees and deposit detailed in their Letter of Acceptance to Altitude no later than 09 December 2017. These fees are paid prior to the start of the year, which starts on: 01 February 2018.

The Terms for 2018 will still be announced. We will make sure to notify you of these dates as soon as possible.

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ALTITUDE OFFERS THE FOLLOWING SERVICES

- > Altitude is a one year intensive discipleship training programme that trains you for life and ministry. As part of Oxygen Life Church the programme's objective is to train men and women for the work of ministry in the context of the local church through theoretical training and practical experience.
- > Photo copy facilities & printing services;
- > Information Technology Service (Network set-up; Internet Access setup);
- > Internet access Service.

¹Altitude requires a non-refundable deposit that is 50% of a monthly instalment of Fees. The deposit will be used as a down payment for the first month's installment.

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TRAINING

Prospective students apply for a one year non-accredited ministry training programme with Altitude. Please note that students will not receive an accredited certificate or degree, but a non-accredited certificate of attendance.

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ACCOMMODATION

Altitude does not offer accommodation for the year. Each Student will be responsible for their own accommodation and funding thereof.

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BILLING

5.1 STUDENT FEES

- 5.1.1. Student fees can be paid in full prior to the year if desired.
- 5.1.2. Alternatively, Students may make monthly payments over a 11 month period. These fees are to be paid by the 7th of each month by EFT.
- 5.1.3. Please note that Students contract with Altitude for a full year and these fees and costs will be payable even if the Student discontinues their studies for whatever reason prior to completion of their full course year.

5.2 STUDENT FEES AND COSTS ARE MADE UP OF THE FOLLOWING:

- Admin Fees
- Class Fees
- Altitude Outreach Costs
- Altitude Orientation & Debriefing Camp Costs
- Year-end Function/Graduation Ceremony Costs
- Team Wear Costs
- Four12 events³
- Exposure to Oxygen Life Church congregations
- Internet access according to Bethany Trust fair use policy

Student Fees Exclude:

- The use of the telephone, fax machine, photocopier and printer for personal use.
- Accommodation and food
- Any expenses around general Oxygen Life Church events (gatherings, meetings etc.)

- 5.2.1. Account Details are under the Account Details Section found on page 16 of this Application form. Please do NOT post cash to us. Please EFT only to our bank account listed later on.
- 5.2.2. If you are under 18 years of age then you are required to have a parent or guardian co-sign with you.
- 5.2.3. Any errors and omissions in this Form supplied by us are excluded, and will be subject to correction.

5.3 STUDENT FEES EXCLUDE:

- 5.3.1 Our IT services include: network setup and internet bandwidth for one device over an ADSL network line, which is accessible over Wi-Fi. (This is a monitored service and we can track what users do on the Internet, and you agree to this monitoring)
- 5.3.2 We also reserve the right to cancel your access to the Network or internet in the case of misconduct or abuse of the network or inappropriate internet use). All these services are included in the course fees, except if specifically stated otherwise.
- 5.3.3 Please make sure that your Tablet, PC, Laptop or Notebook has original licensed and legal versions of the operating system and other software on it. No illegal copies or pirated software or digital media is allowed. If your Tablet, PC, Laptop or Notebook contains any illegal or unlicensed software or digital media then we reserve the right to restrict you from access to our IT Network.

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RAISING ADDITIONAL FUNDS

Students that are in the process of raising sponsors to pay for their student fees can also use a Contribution Form, which can be supplied on request. The form and the money will then come directly to Altitude, and we will automatically allocate these contributions to your invoices for student fees and other Costs detailed herein.

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PRACTICAL CONSIDERATIONS FOR NEW STUDENTS

OXYGEN LIFE BASE

CLOTHING

There is no formal dress code, but we do expect you to dress neatly and appropriately for class. We are hosting guest lecturers at times and would like to project a good image.

OUTREACHES, ETC

CLOTHING

- We will travel to various places and you will attend different occasions, from doing relief work in informal settlements to Semi-Formal events (Guys a tie, girls a dress)
- Full length, denim jeans, comfortable for wearing and working purposes.
- Comfortable/training clothes & shoes for practicing and doing dramas & other outreach preparations.

ACCOMMODATION

- Sleeping bag, extra blanket, fitted sheet (optional), pillow
- Torch (optional)

TOILETRIES

- Clearly marked toiletry bag.
- Sun block cream & hat
- Mosquito repellent (like Tabard)!
- Towel

EATING UTENSILS

- Mug, plate, bowl, spoon, knife and fork for travel and camp purposes.
- Tea towel and washing cloth or sponge.

OTHER ITEMS

- English Bible (Compulsory)
- Passport (optional)
- ID book
- Any medication you might need.
- Pen & paper/diary
- Stationery
- Water bottle (optional)



CONTACT INFORMATION

Please feel free to contact us at any time if you need assistance.

OFFICE HOURS: Monday - Thursday: 8:00 AM - 4 PM | Friday: 8:00 AM - 3:00 PM

OFFICE: 041 581 8633

EMAIL: altitude@oxygenlife.co.za

Please go through this Application thoroughly and make sure that you have filled in all the required information. Also make sure you have read and understood our Terms & Conditions, attached hereto, and then return a signed copy of this application form to our offices at:

13 2ND AVENUE, WALMER, PORT ELIZABETH or **ALTITUDE@OXYGENLIFE.CO.ZA**

Thank you for considering Altitude. If you have any questions please feel free to contact us.

Kind Regards

ALTITUDE

APPLICATION FORMS FOR



ALTITUDE

— M I N I S T R Y T E A M —

FOR THE 2018 ACADEMIC YEAR



NAME & SURNAME: _____

ID NO.: _____

CONTACT NO.: _____

INSTRUCTIONS

We will not process an application until all attachments, supporting materials and application fee has been received.

1. Please answer all questions in the Application Form. Incomplete or illegible answers can delay the admission process.
2. Complete the form in ink block letters in English please.
3. Send your completed and signed Application with the R150.00 non-refundable application to our offices.

1



PERSONAL INFORMATION

STUDENT PERSONAL INFORMATION:

Full Name & Surname:

ID Nr: **Nationality:**

Postal Address:

Cellphone: **Home phone:**

Email:

Home language: English Afrikaans Other - Please specify: _____

Gender: Male Female Date of Birth **DD/MM/YYYY** _____

Marital Status: Single Married Divorced Re-married Widowed Engaged

If married: **Name of spouse** **Occupation**

STUDENT MEDICAL INFORMATION:

Medical Aid:

Medical Aid Nr:

Family Doctor: **Phone nr.:**

Cellphone: **Home phone:**

**Allergies/
Serious Illness:**

Any other information that will be helpful in case of a medical emergency: _____

STUDENT ACADEMIC INFORMATION:

SECONDARY EDUCATION

When did/will you graduate from High School

DD/MM/YYYY

Name of high school:

City/town:

TERTIARY EDUCATION

Final Year Subjects & Percentage / symbols Achieved (if completed)

Name of College, University or Institute	Period of attendance	Qualification Obtained

EMPLOYMENT HISTORY

Employer	Position	From	To

CHURCH INFORMATION:

Have you made a full commitment to Christ?

Yes

No

Are you currently an active member of a church?

Yes

No

Name of church:

Address:

Name of pastor:

Telephone:

CHURCH INFORMATION:

Answer the following questions and send them with the application form. In order for your application to be processed it is vital that questions are answered thoroughly and legibly. Please type your answers in English. Please number answers appropriately.

1. Write your personal testimony.
2. Describe your vision for your life.
3. What made you decide to apply for Altitude?
4. What do you expect from this training program?
5. How do you plan to pay for the program?

PARENT / GUARDIAN INFORMATION:

To be completed if student is financially dependent on parents or if under 21 years of age.

Full Name & Surname:

ID Nr:

Nationality:

Home Address:

Postal Address:

Occupation:

Relation to student:

Cellphone:

Work Phone:

Email:

Home language:

English

Afrikaans

Other - Please specify:

Signature of Parent/Guardian/Partner _____

ADDITIONAL INFORMATION:

Should the student be under 21, the rest of this form below must be completed as well.

Full Name & Surname:

Cellphone:

Relation to student:

I _____ (Full name of parent/guardian/partner of the above stated Student)

Identity number _____ am in full agreement with the above stated clauses and give full consent to his/her participation in Altitude.

Signature of Parent/Guardian/Partner _____ Signed at _____ on the ____ / ____ / ____

2



STUDY

PROGRAMME FEES:

Monthly Installments for 11 months

R2600 per month

AFTERNOON ACTIVITIES:

Select your afternoon activities & motivate

Studying

Working

Other

*Please note that these amounts are tentative and might change.

Initial Here _____

3



PROVISION OF STUDY FEES

Choose which of the following payment methods best describes how study fees will be provided.

The applicant him/herself

The applicant's parent or guardian

Full Name: _____

Sponsors Please name the sponsors, the amount they plan to sponsor as well as how often they plan to sponsor the amount.

Name	Amount	Interval (once off / monthly / yearly)
<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>

Student Loan From which institution? _____ Has it been approved? _____

Other Source Please specify _____

Initial Here _____

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METHOD OF PAYMENT

All payments to Altitude are to be made by Electronic Funds Transfer.

BANK DETAILS FOR PAYMENT

The details of the bank account to be used for student fees as follows:

Bank: Nedbank
Account Holder: Oxygen Life Church
Account no: 1213055059
Branch: Newton Park (121317)

***Please remember to write your name and surname in as a reference.**

Initial Here



A L T I T U D E

— M I N I S T R Y T E A M —

TERMS & CONDITIONS

1



DEFINITIONS IN THESE TERMS AND CONDITIONS

1. "Agreement" means this Agreement whereby an arrangement made between Altitude agrees to provide certain services to its customers and the Terms and Conditions therein.
2. "Applicant" or "You" means the person who applied to the Altitude for provision of the Services as per this Application, and shall include your guardian or parent, if applicable.
3. "Application" means the application form submitted by prospective students to Altitude to enrol with Altitude and use its services.
4. "Premises" means the property and buildings at 13, 2nd Avenue, Walmer, Port Elizabeth.
5. "Services" means the provision of the Services selected by the Applicant, such as amongst others Training, Accommodation, Internet Connectivity, Network Connectivity, Telecommunications, Transport and whatever else that other service may be is rendered to Students. (Altitude Applicants)
6. "Students" means a successful Applicant enrolled with Altitude;
7. "We, us, our" means Altitude and any person to whom we transfer any of our rights or obligations under this Agreement.

2



APPLICATION AND AGREEMENT

1. By making an application to us you are offering to enter into this Agreement with us, but we are under no obligation to accept your Application.
2. During the Interim Period only Section 3 of this Agreement will be effective. The Interim Period refers to the day that you sign this Application, or the day we receive your Application, whichever comes later.
3. This Agreement will only commence on our acceptance of your Application (which will be communicated to you in our Letter of Acceptance in writing), and you agree to be bound by the Terms and Conditions of this Agreement.

Initial Here _____

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INTERIM MEASURES

1. During the period of submission of your Application to us and prior to us approving or declining the Application, the following terms will govern our relationship:
 - 3.1.1. Your Application will be considered on the information that you give us, and you hereby warrant that all the information provided by you is truthful, accurate, correct and complete.
2. Should we elect to accept your Application then this will be communicated to you in a Letter of Acceptance, at which point the remainder of this Agreement will come into force. However, the fact that we have entered into an agreement with you does not mean we will do so in the future.
3. We therefore expressly reserve the right to
 - 3.3.1 refuse to enter into any further/more agreements with you, and/or
 - 3.3.2. Terminate this Agreement and desist from providing one or more services to you.

4



SERVICES

1. We hereby agree to provide an accepted student with the Services as detailed in the Application Information sent to you by us, subject to the approval of the Leaders of Altitude.
2. You agree to enter our premises and use our Services at your own risk, and subject to your right of admission to our premises being reserved.
3. If we are affected by any circumstances beyond our reasonable control (including, without limitation, flood, fire, extreme weather, any strike, electricity failure, lock-out or other form of industrial action, or act of God) hereinafter referred to as "force majeure", then we shall not be deemed to be in breach of this Agreement, or otherwise be liable to you, by reason of any delay in performance or non-performance of any obligations hereunder to the extent that such delay or non-performance is due to any force majeure.
4. The Services and our Premises that you use under this Agreement have certain rules and regulations to adhere to, and you shall be responsible to remain informed about these rules and regulations concerning each service you use, and to strictly abide by these. The rules and regulations of the Services rendered to you under this agreement is also part of these Terms and Conditions, and can also be given to you at the start of your course.

Initial Here _____

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CHANGING OF TERMS AND CONDITIONS

1. We reserve the right to change, repeal, replace or add (hereinafter referred to as “Changes”) to the Terms and Conditions of this Agreement or any of the Services, upon written notice to that effect to you (hereinafter referred to as the “Change Notice”), before any Changes become effective. If you choose to continue to use our Services after we have sent the Change Notice to you, then those Changes will apply to you, and you will be bound to the new Agreement or Services within 5 days after receipt of the Change Notice.
2. Such Changes does not mean a new agreement has been made between us.
3. Should you choose not to be bound to the proposed Changes then you must advise us of this in writing by no later than 5 working days after receipt of the Change Notice, where after we shall consider your objections. In the interim you may not use the Services affected by the proposed Changes, until such time as your objections have been finally dealt with as set out hereunder.

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BILLING AND STATEMENTS

1. We will email your account statements to you on a monthly basis and the invoices will be due and payable by the 7th of each month. Statements will show all amounts due for payment, all payments made as well as your outstanding balances still to be paid; and inform you of any amounts which you must pay to us on or before the due date stated on the statement.
2. It is your responsibility to check your statements and notify us of any incorrect amount or calculations without delay so that we can either, credit or refund your account, if need be. Failure to advise us within the aforesaid stated time will result in us assuming that the Statement or Invoices are correct in all respects.
3. You agree and undertake to make payment to us of the amount as indicated on your statement, by the due date.
4. All payments shall be made via Electronic Funds Transfer to our bank account, but any payment will only be properly made when we receive and process it.

Initial Here _____

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ALTITUDE RULES

1. In signing the Application form I agree to :

7.1.1. Submit myself to the rules and regulations of Altitude concerning lectures, exams and other academic activities as well as to any decision made in this regard by the Altitude leadership.

7.1.2. Submit myself to the rules set out in regard to working at the Oxygen Life Base as well as on outreach.

7.1.3. Submit myself to being involved in Christian outreaches as well as to any decisions made by the leadership in regard to these outreaches;

7.1.4. Hereby give my consent to any action taken in the case of medical emergencies and undertake to settle all medical costs thereof.

7.1.5. Promptly pay all student fees as stated above and submit to the regulations as stated in the Prospectus concerning student fees.

7.1.6. Keep and uphold the values of Altitude at all times and will submit to any decision made by Altitude in this regard.

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BREACH & TERMINATION

1. If you fail to pay any amount that is due or if you fail to comply with any of the material conditions of this Agreement, or if your estate is sequestered, or if you die, or if you make any untrue or incorrect statement or representation in your application, or do anything that may prejudice our rights or image; then we reserve the right to -

8.1.1. Cancel this Agreement in which case all amounts owing to us by you will become due and payable immediately; and/or

8.1.2. Without incurring any liability therefore, we may notify any interested family member, parent or guardian or donor or Church Elder to which you submit, in our discretion, and you hereby agree to us doing so; and/or

8.1.3. Summarily suspend any Services provided to you without appeal or recourse by you.

2. You may terminate this Agreement at any time should you wish to do so, upon 3 months written notice to us by registered mail, e-mail, or hand to hand delivery of a letter to this effect to our Altitude Coordinator, but always subject to our rights to immediate payment of the full outstanding amounts owing to us.

Initial Here _____

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YOUR PRIVACY

1. Subject to the Regulation of Interception of Communications Act ("RIC"), Act 70 of 2002, that we may intercept, block, read, delete, disclose and use all communications sent or otherwise communicated to over our or through our Services. You also agree that your consent satisfies the requirements of Electronic Communications and Transactions Act and RIC for consent in "writing" as defined.

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RELATIONSHIP

1. You agree that you shall at all times act in the best interest of Altitude, and shall disclose all material facts to them that may have an effect on their business, your involvement with them, or your theological training and calling to ministry.
2. This agreement does not create a partnership or agency between the parties and neither party shall be liable for the debts of the other party, howsoever incurred.
3. Each of the parties will neither bear any financial responsibility for the other nor accept any liability incurred by the other unless such undertakings are agreed and signed for jointly, other than the terms set out herein, nor will any party hereto be engaged by or act as consultant to any other party.

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ARBITRATION

1. Any dispute, difference or question which may arise at any time hereafter between you and the Altitude touching the true construction of this agreement or the rights and liabilities of the parties hereto shall, unless otherwise herein expressly provided, be referred to the decision of a single arbitrator to be agreed upon between the parties, or, in default of agreement for 14 (FOURTEEN) days, to be appointed at the request of either party in accordance with, and subject to, the provisions of the Arbitration Act 42 of 1965 or any statutory modification or re-enactment thereof for the time being in force.

Initial Here _____

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GENERAL

1. If for any reason or purpose we do not immediately enforce or implement any of our rights in terms of this Agreement, it does not mean that we have abandoned, given up or waived any of those rights.
2. It is agreed that we may cede, assign or transfer any of our rights or obligations under this Agreement or arrange for any other person to carry out any of our rights or obligations under this Agreement without your consent and without notice to you. We can delay enforcing our rights under this Agreement without losing them.
3. This agreement embodies the entire undertaking of the parties and there are no promises, terms, conditions or obligations, oral or written, express or implied, other than those contained herein. No agreement varying, adding to, deleting from or cancelling this agreement (including this clause) and no waiver of any right under this agreement shall be effective unless in writing and signed by or on behalf of the parties.
4. These Terms will be governed by the laws of the Republic of South Africa, and you consent to the jurisdiction of the Port Elizabeth High Court in the event of any dispute.
5. If any of the provisions of this Agreement are found by a court of competent jurisdiction to be invalid or unenforceable, that provision will be enforced to the maximum extent permissible so as to give effect to the intent of this Agreement, and the remainder of the Agreement will continue in full force.

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LIABILITY

1. We will not be held liable for any

13.1.1. Loss or damage sustained by you or any third party regarding either the services or this agreement.

13.1.2. Injury or loss of life occurred of whatsoever nature to you or any belongings or property of yours or any third parties belongings or property that you are using on or outside of our premises.

I (The Student) am fully capable to conduct into this agreement without any assistance and/or have the full consent of my parents/guardian/partner to conclude this agreement.

I would like to receive the above services that I selected in this Application Form and have read and understood the Terms and Conditions, which is attached hereto, and forms part of the contract between myself/parent/ guardian and Altitude, and to which the aforesaid selected services are subject to.

Signature of Applicant _____

DD/MM/YYYY _____

Initial Here _____

CHARACTER ASSESSMENT

STUDENT PERSONAL INFORMATION:

Full Name & Surname:

ID Nr: **Telephone:**

Address:

PLEASE RATE YOURSELF ACCORDING TO THE FOLLOWING CHARACTERISTICS:

Characteristic	Superior	Above Average	Average	Below Average	Unable to Rate
Spiritual Faith					
Participation in church activities					
Leadership					
Co-operation					
Moral Lifestyle					
Dependability					
Physical Appearance					
Physical Health					
Emotional Stability					
Resourcefulness					
Honesty					
Getting along with Authority					
Getting along with Peers					
Compassion					
Purposefulness					
Self-Esteem					



NOTES



Please feel free to contact us:

OFFICE HOURS: Monday - Thursday: 8:00 AM - 4 PM | Friday: 8:00 AM - 3:00 PM

OFFICE: 041 581 8633 | **EMAIL:** altitude@oxygenlife.co.za

